

Government of Telangana
Aarogyasri Health Care Trust

Hyderabad.
Dated, 25.1.2018.

TENDER NOTICE

Subject : Annual Contract for supply of Computer accessories & peripherals/UPS etc. in the Aarogyasri Health Care Trust and Branch Offices, Hyderabad- reg.

Sealed quotations are invited by the Aarogyasri Health Care Trust for award of contract for **supply of accessories of Computer/Printers/UPS** as given in the enclosed list at Annexure. The rates should be quoted for each item required make-wise separately failing which the quotation will not be entertained. The average total purchases on yearly basis would be around Rs. 2.00 Lac. The rate contract will be validity for 1 (one) year, but can be terminated at any time without assigning any reason.

2. General terms and conditions of the contract is given in Annexure-I.
3. Eligibility criteria and Form of Financial Bid for submission of tender documents are given in Annexure II and III respectively.
4. Interested firms/parties may submit their quotations in <https://tender.telangana.gov.in> along with hard copies with EMD in the form of Demand Draft of Rs. 5000/- (Rupees five thousand only) drawn in favour of CEO, Aarogyasri Health Care Trust, superscripted as "Tender for Annual Rate Contract for supply Computer Accessories" addressed to D.No. 8-2-293/82a/ahct, Road No: 46, Jubilee Hills, Hyderabad - 500033, and should drop **in the Tender Box placed at the Dr.YSR Bhavan, Ground Floor, Road No: 46, Jubilee Hills, Hyderabad – 500 033** by 3.00 P.M. on or before 26th February, 2018. The tender will be opened on the same day at 04.00 P.M. The authorized representatives who intend to attend the tender opening are to bring letter of authorization from the corresponding Tenderers.
5. Proposed Bid schedule for rate contract tender.

1	Bid Notification	25.01.2018
2	Pre-Bid meeting Date	05.02.2018 at 3.00 PM
3	Last date for submission of bids	26.02.2018 at 3.00 PM
4	Bid Opening Declaration of Qualified bids	26.02.2018 at 04.00 PM

6. Unrealistic rates quoted by the vendor if proved unjustified would be rejected even if it is lowest rate.
7. The Aarogyasri Health Care Trust reserves the right to reject/accept any or all the quotations without assigning any reason therefore.

(Chief Executive Officer)

Aarogyasri Health Care Trust

Annexure-I General Terms and Conditions

Subject: Notice Inviting Tender for supply of Computer Accessories and peripherals in the Aarogyasri Health Care Trust & Branch Offices.

1. Parties

The parties to the contract are the contractor (the tenders to whom the work have been awarded) and the Government of Telangana through CEO, Aarogyasri Health Care Trust.

2. Address:

The Firm should have the store for distribution in the area nearby Hyderabad so that the delivery of products should not be affected. For all purpose of the contract including arbitration thereunder the address of the contractor mentioned in the tender shall be final unless the contractor notifies a change of address by a separate letter sent by Registered post with acknowledgment to this Trust. The contractor shall be solely responsible for the consequences of any omission or error to notify in change of address in the aforesaid manner.

3. The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by the tenderer will be deemed as a contract and no separate formal contract will be drawn. No page should be removed/detached from this notice inviting tender.

4. The tenderer should submit the details along with the undertaking as prescribed in Annexure-II of the Tender document.

5. The price quoted will be inclusive of Taxes and shall be fixed and final. The Bidders will quote for each and every item. In case of non-quoting of rate of any item by any bidder (s), or their tender will be summarily rejected. At the time of payment, Income Tax or any other tax payable shall be deducted at source.

6. Opening of Tender:

The tenderer is at liberty either himself or authorize not more than one representative to be present at the opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer in the prescribed format enclosed with the tender document and proof of identification.

7. Validity of the bids:

The bids shall be valid for a period of 180 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid.

8. Right of acceptance:

The Department reserve the right to accept or reject any or all tender/quotations without assigning any reason thereof and also does not bind itself to accept the lowest quotation or any tender. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation or any tender.

9. The payment clause:

The bill in triplicate may be sent to this office for settlement after delivery of the material has been done satisfactorily. The bill should have full particulars of the item(s).

10. Communication of Acceptance/Right of Acceptance:

Aarogyasri Health Care Trust reserve all right to reject any tender including of those tenders who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Trust in this regard will be final and binding. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass the work prejudice the contractor's quotation.

11. Performance Security:

The successful tenderer will be required to furnish Rs. 5,000 (Rupees Five thousand only), as Performance Security Deposit in the form of an Account payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from a Commercial Bank duly pledged in the name of the "CEO, Aarogyasri Health Care Trust, Hyderabad" for the period of one year from the date of award of the contract within 7 days from the date of acceptance of the tender.

The security deposit can be forfeited by order of this Aarogyasri Health Care Trust in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. On expiry of the contract, such portion of the said performance security deposit, as may be considered by the Department sufficient to cover any incorrect or excess payment made on the bill to the firm shall be retained until the final audit report on the account of firm's bill has been received and examined.

12. Arbitration:

If any difference arises concerning this agreement, its interpretation on payment to be made thereunder, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the CEO, Aarogyasri Health Care Trust. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The arbitration proceeding shall take place at Hyderabad and shall be conducted in English. The provision of Arbitration and Conciliation Act, 1990 and the rule framed thereunder and in force shall be applicable to such proceedings.

13. Terms of payment:

No payment shall be made in advance nor the loan from any bank or financial institutions shall be recommended on the basis of the order of award of work.

The contractor shall submit the bill only after supply of the material to the satisfaction of the Aarogyasri Health Care Trust. On receipt of a pre-receipted bill invoice from the Contractor, the case of issuing sanction and passing of bill for payment will be initiated. No payment will be made for goods rejected. All payment shall be made by ECS only.

The Department shall be at liberty to withhold any of the payment in full or in part subject to recovery of penalties mentioned in the preceding para.

The term 'Payment' mentioned in this para includes all types of payment due to the contractor arising on account of this contract excluding EMD and Security Deposit governed by separate clauses of the contract.

14. Periodicity/Duration of Tender:

The tender is initially for a period of one year and may be extended further with mutual consent on the same terms and conditions and rates, subject to satisfactory services. This Department shall, however, reserve the right to terminate the contract at any time without assigning any reason, if the services are not satisfactory.

The job will be entrusted on the basis of all inclusive rate contract on as is where is and competitive rates basis.

16. General Condition:

- a. The tenderer should be a reputed supplier having sufficient experience in Government Offices and expertise in the relevant field. Supporting documents for the similar work experience in Govt. offices/PSUs and other organizations for the last two years.

- b. The tenderer should have a well-established office, located in Hyderabad.
- c. The tenderer should provide the name and his telephone/mobile number of person, who can be contracted at any time, even beyond office hours and on holidays. The tenderer should be capable to and arrange the supply of ordered items, even at short notice. If the tender does not supply the ordered items within 7 days, Trust reserve the right to place the order to L2 of the particular product and so on.
- d. The office will have the authority to place order for supply of items beyond office hours and on holiday, for which, no additional payment will be made.
- e. No separate charges shall be paid for delivery of goods to the premises of Aarogyasri Health Care Trust, Road No.46, Jubilee Hills, Hyderabad – 500 033
- f. The time limit given to the contractor by the Aarogyasri Health Care Trust must be adhered to invariably, in all jobs, irrespective of the quantity ordered.
- g. The Aarogyasri Health Care Trust reserves the right to terminate the contract at any point of time if the services are not found to be satisfactory. The decision of the competent authority of the Aarogyasri Health Care Trust will be final in this regard.
- h. A copy of GST No. and PAN No. may also be enclosed with the tender.

ANNEXURE-II

TECHNICAL IMEORMATION AND UNDERTAKING:

Annual Rate Contract for supply of Computer Accessories and peripherals in the Aarogyasri Health Care Trust

SI.No.	Details of the Firm/Bidder	Page No.	
1.	Name and Address of the Firm (in full) along with telephone Numbers.		
2.	Details of the Earnest Money Deposit (EMD) worth Rs. 5,000/- (Rupees Five thousand only)		
3.	Whether each page of Tender Notice and its annexure have been signed and stamped		
4.	Permanent Account Number		
5.	GST Registration Number		
6.	Income Tax Return last three (03) years		
7.	Details of Experience in Govt. Dept., for the last 3 years.* Government dept., means state dept., Central, State, PSUs, Societies, Trust, Corporations.		

Note:

1. Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention page number, wherever the copy(ies) of the document(s) are kept.
2. In case of non-fulfilment of any of the above information/document(s), the Tender will be summarily rejected without giving any notice.

Signature with date: Name & address and contract no. of the firm:

UNDERTAKING

1. That I/We have carefully studied all the terms and conditions of Tender Notice and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.
4. That I/We undertake that sample of items will be kept ready for inspection by the Department. I/We shall be responsible for the cancellation of tender if samples are not up to the mark.

Signature with date: Name & address and
contract no. of the firm:

ANNEXURE-II

LIST OF COMPUTER ACCESSORIES/PERIPHERALS UNDER ANNUAL CONTRACT

Sl.No	Item Description	Specifications	Rate inclusive of Taxes per unit
1	Lenova Desktop	V520 i3, 7 th Generation , 4GB, 500GB, TFT 19.5 Inches, Windows 10 Pro, 3 years warranty	
2	HP Laser Jet – 1136 MFP, 1 year warranty		
3	Fortigate Firewall –	60E/80E Model	
	Sonic Firewall	TZ300	
4	HP/Cisco Network Switches 8 Port – PoE		
5	HP/Cisco Network Switches 8 Port – Non-PoE		
6	HP/Cisco Network Switches 16 Port- PoE		
7	HP/Cisco Network Switches 16 Port- Non -PoE		
8	HP/Cisco Network Switches 24 Port – PoE		
9	HP/Cisco Network Switches 24 Port – Non-PoE		
10	HP/Cisco Network Switches 48 Port – PoE		
11	HP/Cisco Network Switches 48 Port – Non PoE		
12	HP Mouse		
13	Dell/HP Keyboard		
14	RAM – DDR2 – 4GB		
15	HP Compact dc7900-SMPS		
16	SATA Hard disk - 500GB	SEGATE	
17	Cartridges Refilling – 12A		
18	Cartridges Refilling – 88A		
19	Cartridges Refilling – 36A		
20	Cartridges Refilling Samsung ML1610		
21	Samsung SCX-4521FS		
22	HP Laser Jet 9040 C8543X		

23	HP Laser Jet 9040 Maintenance Kit		
24	Xerox – 5335 – Fuser Assembly kit		
25	Xerox – 7535 – Fuser Assembly –Kit		
26	HP TFT 19.5 inches Monitor		
27	HP Compact dc7900- Mother Board		
28	HP Compact dc7900 – CD/DVD R/W Drive		
29	Dell Laptop- i3 , 7 th Generation, 4GB, 500 GB Hard disk, Windows 10 pro.		
30	CDs per Unit		
31	DVDs per Unit		
32	Kingston 8 GB Pen drive		
33	LAN Cards	D-Link/Intex	
34	Amaraon – 12v- 150AH		
35	Amaraon – 12v- 130AH		
36	Amaraon -12v – 65AH		
37	CAT-6 Network Cable per Metre		
38	Web Cam-	Logitech - HD C525	
39	Service Charge for Desktop		
40	Service Charge for Printers		
41	Symantec Antivirus for Desktops		
43	Access Computech (Model - Startek FM220 – ACPL)		
44	Secugen Corporation (Model - HAMSTER PRO 20)		
45	Mantra Softech (Model - MFS100)		
46	Precision Biometric (Model - PB510)		
47	Precision Biometric (Model - PB ABAS 300)		
48	BIOENABLE (NITGEN)		
49	MORPHO		
50	Rack Dressing		
51	Casing /pipe lying fitting (labor only)		
52	RJ-45 UTP Connectors		

Chief Executive Officer

Aarogyasri health Care Trust